

## CUSTOMER SERVICE FORM

Kindly fill up the relevant sections below and tick  in the box where applicable:

A: PARTICULAR OF APPLICANT					
COMPANY ID					OFFICIAL COMPANY STAMP
COMPANY NAME					
CONTACT PERSON					
DESIGNATION					
EMAIL ADDRESS				CONTACT	
B. USER PROFILE UPDATE DETAILS					
NOTE:* FOR PAYROLL ACCESS, MANDATORY TO PROVIDE ACCOUNT UPDATE DETAILS (C)					
Please tick appropriate box to assign user function.					
USER 1 TYPE OF REQUEST : <input type="checkbox"/> ADD <input type="checkbox"/> ENABLE <input type="checkbox"/> FORGOT PASSWORD <input type="checkbox"/> DISABLE <input type="checkbox"/> PAYROLL ACCESS* USER FUNCTION : <input type="checkbox"/> INQUIRY <input type="checkbox"/> MAKER <input type="checkbox"/> AUTHORIZER			USER 2 TYPE OF REQUEST : <input type="checkbox"/> ADD <input type="checkbox"/> ENABLE <input type="checkbox"/> FORGOT PASSWORD <input type="checkbox"/> DISABLE <input type="checkbox"/> PAYROLL ACCESS* USER FUNCTION : <input type="checkbox"/> INQUIRY <input type="checkbox"/> MAKER <input type="checkbox"/> AUTHORIZER		
NAME			NAME		
CONTACT NO.			CONTACT NO.		
EMAIL ADDRESS			EMAIL ADDRESS		
NRIC / PP NO.			NRIC / PP NO.		
LOGIN ID			LOGIN ID		
USER 3 TYPE OF REQUEST : <input type="checkbox"/> ADD <input type="checkbox"/> ENABLE <input type="checkbox"/> FORGOT PASSWORD <input type="checkbox"/> DISABLE <input type="checkbox"/> PAYROLL ACCESS* USER FUNCTION : <input type="checkbox"/> INQUIRY <input type="checkbox"/> MAKER <input type="checkbox"/> AUTHORIZER			USER 4 TYPE OF REQUEST : <input type="checkbox"/> ADD <input type="checkbox"/> ENABLE <input type="checkbox"/> FORGOT PASSWORD <input type="checkbox"/> DISABLE <input type="checkbox"/> PAYROLL ACCESS* USER FUNCTION : <input type="checkbox"/> INQUIRY <input type="checkbox"/> MAKER <input type="checkbox"/> AUTHORIZER		
NAME			NAME		
CONTACT NO.			CONTACT NO.		
EMAIL ADDRESS			EMAIL ADDRESS		
NRIC / PP NO.			NRIC / PP NO.		
LOGIN ID			LOGIN ID		
C. ACCOUNT UPDATE DETAILS					
Please tick appropriate box to assign user access or to update account details.					
ACCOUNT NUMBERS	USER				REMARKS
	1	2	3	4	
D. AUTHORIZED SIGNATORY					
AUTHORIZED SIGNATORY	AUTHORIZED SIGNATORY			AUTHORIZED SIGNATORY	
NAME/DATE:	NAME/DATE:			NAME/DATE:	
E. FOR BANK USE ONLY					
SIGNATURE VERIFIED AND REQUEST ATTENDED BY/DATE			CHECKED BY/DATE		